



# PAAM 2019

17 – 19 October 2019  
Florence, Italy



**6th Pediatric Allergy and Asthma Meeting**

[www.eaaci.org/paam2019](http://www.eaaci.org/paam2019)



**Sponsorship and Exhibition Prospectus**



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## INVITATION

Dear Industry Partner,

We cordially invite you to join us as a sponsor and/or exhibitor at the Pediatric Allergy & Asthma Meeting - PAAM 2019, which will be held in Florence, 17 - 19 October, 2019.

The European Academy of Allergy and Clinical Immunology has enjoyed successful Focused Meetings over the last few years and the Pediatric Allergy and Asthma Meeting, PAAM 2017 was the largest with over 1,300 attendees travelling to London for the event.

As members of the EAACI Pediatric Section Board and chairs of PAAM 2019, we are very happy to announce that in 2019 we will celebrate the 10th anniversary of the PAAM Meeting. The meeting will take place in Florence, Italy from 17-19 October 2019. Lead of the local organising committee is **Antonella Muraro** who was the pioneer of the first PAAM Meeting in 2009.

**Florence** is the capital city of the Italian region of Tuscany. It is the most populous city in Tuscany, and the city attracts millions of tourists each year, while the Historic Centre of Florence was declared a World Heritage Site by UNESCO in 1982. The city is noted for its culture, Renaissance art and architecture and monuments. The city also contains numerous museums and art galleries, such as the Uffizi Gallery and the Palazzo Pitti, and still exerts an influence in the fields of art, culture and politics. Due to Florence's artistic and architectural heritage, it has been ranked by Forbes as one of the most beautiful cities in the world.

PAAM 2019 will bring together pediatric allergists, allergists, pediatricians, primary care physicians, dietitians and allied health specialists who care passionately for the challenging scientific and clinical issues that relate to pediatric allergy and asthma. The Pediatric Section of EAACI along with the local organising committee will create a scientific programme covering contemporary aspects of asthma, food allergy, anaphylaxis, atopic eczema, immunotherapy and eosinophilic gastrointestinal disorders. For example, new insights into immunological mechanisms that underpin successful tolerance induction to foods will be presented; there will also be special emphasis on educational hands-on workshops.

PAAM 2019 will be held at the Fortezza da Basso. A unique location in the world, combining perfectly restored historic locations, with modern pavilions.

Sustainability is a goal of all EAACI meetings which we will try to respect during PAAM, making it exciting, fun and green.

We look forward to welcoming you to Florence in 2019.

**Montserrat Alvaro Lozano**  
PAAM 2019 Chair

**Lauri-Ann Van der Poel**  
PAAM 2019 Co - Chair

**Antonella Muraro**  
PAAM 2019 Local Chair

## ORGANISING COMMITTEE

**Montserrat Alvaro Lozano**

Chair Section on Pediatrics

**Antonella Muraro**

Local Chair

**Lauri-Ann Van der Poel**

Secretary Section on Pediatrics – Co-Chair

## SCIENTIFIC COMMITTEE MEMBERS

Montserrat Alvaro Lozano, Spain

Lauri-Ann Van der Poel, UK

Antonella Muraro, Italy

Raffaele Badolato, Italy

George du Toit, UK

Philippe Eigenmann, Switzerland

Susanne Halken, Denmark

Arne Host, Denmark

Susanne Lau, Germany

Giovanni Pajno, Italy

Graham Roberts, UK

Jurgen Schwarze, UK

## SECTION ON PEDIATRICS BOARD

Pinar Uysal, Turkey

Marta Vazquez-Ortiz, United Kingdom

Elena Galli, Italy

Ozlem Cavkaytar, Turkey

Pablo Rodriguez del Rio, Spain

**JM Representative**

Pasquale Comberiati, Italy

**In collaboration with: SIAIP Italian Society  
of Pediatric Allergy and Immunology:**

President: Prof. Marzia Duse Rome

## KEY CONTACTS

**EAACI Headquarters**

Hagenholzstrasse 111

3rd Floor

8050 Zurich

Switzerland

**Tel:** +41 44 205 55 33

**Email:** [events@eaaci.org](mailto:events@eaaci.org)

**Web:** [www.eaaci.org](http://www.eaaci.org)

## PAAM 2019 ORGANISING BUREAU

**ERASMUS Meetings & Events UK LIMITED**

**25, Moorgate, London**

EC2R 6AY

England

**Tel:** +44 2036952209

**Email:** [paam@eaaci.org](mailto:paam@eaaci.org)

**Web:** [www.erasmusconferences.uk](http://www.erasmusconferences.uk)

## MEETING VENUE

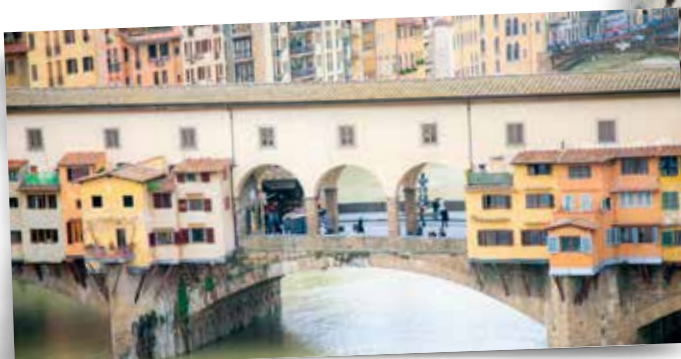
**Fortezza da Basso**

**Viale Filippo Strozzi, 1**

**Tel:** +39 05549721

**Fax:** +39 055.4973237

**Web:** [www.firenzefiera.it/en/our-venues/fortezza-da-basso](http://www.firenzefiera.it/en/our-venues/fortezza-da-basso)



## PAAM 2019 Main Topics

- ▶ Immunotherapy of allergic diseases in children: when and how?
- ▶ Asthma in children: role of endotypes and phenotypes in targeting the pharmacologic approach
- ▶ Severe Asthma: how to achieve the best adherence and control
- ▶ Food Allergy: new horizons towards a cure
- ▶ Cow's milk allergy: phenotypes and selection of special products for the management
- ▶ Immunodeficiencies: lessons for the pediatric allergists and new advancements
- ▶ Atopic dermatitis and biologicals: how is this changing the scenario
- ▶ Is anaphylaxis in children a rare disease?
- ▶ Severity score for severe allergic reactions
- ▶ Vaccines: from bench to bedside
- ▶ How to improve adherence in pediatric allergic diseases: psychological intervention and new models
- ▶ The cat or not the cat? How to best manage cat and pet allergy
- ▶ eHealth for allergic diseases in children: facts and myths
- ▶ Rhinitis: the big phenotypes dilemma: allergic, non allergic, mixed?
- ▶ Managing allergic rhinitis in children: between pharmacology and immunotherapy and beyond
- ▶ How to best treat non allergic rhinitis in teens
- ▶ Molecular allergology at the forefront of early diagnosis and personalized treatment of allergic diseases in children

## ACCESS

### ▶ ARRIVING BY CAR

Florence is well connected with the main Italian cities, thanks to the Italian motorway network, thus making it easier to get to the city centre, where the fair & congress center is located.

### ▶ ARRIVING BY TRAIN

The main railway station of Santa Maria Novella is located two minutes away on foot from the entrance of the Fair & Congress Center, and from the central reception of Firenze Fiera, on the ground floor of Palazzo degli Affari. The other two railway stations (Rifredi and Campo di Marte) are at a ten-minute distance from the central railway Station of Santa Maria Novella, or connected to it through local trains and city buses.

## ABOUT EAACI

EAACI is a non-profit organisation active in the field of allergic and immunologic diseases. With over 10,000 members from 122 countries, as well as 60 national and international member societies, EAACI is the largest medical association in Europe focusing on allergy and clinical immunology. We take pride in being a global leading reference body for scientific, health and political organisations around the world.

### PAAM IN NUMBERS

PAAM 2013	805 participants
PAAM 2015	1 134 participants
PAAM 2017	1314 participants

## SET UP/EXHIBITION OPERATING HOURS

During construction, operation and dismantling, the exhibition venue will be open to exhibitors according to the timetable shown below. The supervision of the safe build up/installation and removal of the exhibits falls within the responsibility of the exhibitor. Please note that the timetable below is subject to change. The final dates/times will be included in the exhibitors' manual.

	DATE	TIME
SET UP	16 October 2019	TBA
OPERATION	17 October 2019	13:00 – 19:30
	18 October 2019	08:30 – 18:00
	19 October 2019	08:30 – 15:00
DISMANTLING	19 October 2019	15:00 – 18:00

### ▶ ARRIVING BY PLANE

The International Florence Airport "Amerigo Vespucci" (IATA code – FLR) is only 4 km away from the Florence city centre and can be easily reached by taxi or with the Ataf/Sita 'Vola in Bus' shuttle service, connecting the airport to the main railway station of Santa Maria Novella in just 15-20 minutes. Thanks to the connections with Rome Fiumicino Airport, Milan Malpensa and the main European capitals, Florence is easily connected to the rest of the world. The main car rental companies are to be found inside the airport.

## CATEGORIES OF SPONSORSHIP

Sponsors will be given a sponsorship category according to their overall contribution to the Pediatric Allergy and Asthma Meeting (PAAM) 2019, as follows:

### PAAM 2019 PLATINUM SPONSOR

Total sponsorship contribution greater than **EUR 20,000**  
Includes recognition as platinum level sponsor

### PAAM 2019 GOLD SPONSOR

Total sponsorship contribution **EUR 15,001 – EUR 20,000**  
Includes recognition as gold level sponsor

### PAAM 2019 SILVER SPONSOR

Total sponsorship contribution **EUR 10,001 – EUR 15,000**  
Includes recognition as silver level sponsor

### PAAM 2019 CONTRIBUTOR

Total sponsorship contribution **EUR 2,500 – EUR 10,000**  
Includes recognition as sponsor

- 
- 1 Select your desired level of sponsorship.
  - 2 Select your exhibition space and sponsorship items corresponding to the category level you have selected.
- 

If you have any other particular sponsorship suggestions, not included in the prospectus, please do not hesitate to contact us: **Tel.:** +44 203 695 2209, **Email:** [sponsors@erasmusconferences.uk](mailto:sponsors@erasmusconferences.uk)

## EXHIBITION AND ADVERTISING OPTIONS

The following items bring unique visibility to the sponsor and an exclusive opportunity to reach all delegates. Sponsors will be responsible for all costs associated with the design, production and delivery of sponsor items. Proofs of the items must be sent to the organiser for approval before production.

### EXHIBITION

EUR 600 per square meter

The exhibition will be held at the Fortezza da Basso. Refreshment points will be integrated into the exhibition area, maximising the time that delegates spend in this area.

#### Includes:

- Free build exhibition space (minimum 6 square meters)
- Two complimentary exhibitor registration (for each 6 square metres above the minimum space rental one additional complimentary exhibitor registration is offered). Please note that the exhibitor's badge does not allow access to the scientific sessions
- Acknowledgement in the list of exhibitors in the pocket programme and on the meeting website

Space allocation will be made on a first come, first served basis. Upon receipt of your written confirmation of your participation, space will be confirmed and a contract will be emailed. If you require a shell scheme booth, please contact the meeting organiser, **Erasmus Meetings & Events UK LIMITED** at [sponsors@erasmusconferences.uk](mailto:sponsors@erasmusconferences.uk).

\* Please note that the exhibition floor plan will be available by late March 2019.

### ADVERTISING

#### A6 POCKET PROGRAMME ADVERTISEMENT

This is the ONLY printed publication, which will be distributed at the meeting to all delegates and sponsors. The programme will be used continually by the delegates during the meeting to plan daily schedules. A product or solution brand name from a pharmaceutical company cannot be used in any material that is distributed to delegates.

- Number of printed copies: approx. 1500\*
- Number of pages: approx. 16
- Size: A6
- Colour/quality: 4/4-coloured, min. 300 dpi

\* Estimation  
based on previous  
PAAM meetings

#### BACK COVER ADVERTISEMENT

EUR 4,000

#### Includes:

- All production costs
- Acknowledgement in the list of sponsors in the pocket programme and on the meeting website
- Corporate /symposium advertisement on the back cover of the pocket programme.

EXCLUSIVE  
SPONSORSHIP

#### FULL PAGE ADVERTISEMENT **LIMITED ITEM** – Only available for up to 2 partners

EUR 2,500

#### Includes:

- All production costs
- Acknowledgement in the list of sponsors in the pocket programme and on the meeting website

## ONLINE AND ELECTRONIC SPONSORSHIP OPTIONS

### E-POSTERS

**EUR 15,000**

Posters will be displayed through an innovative, integrated platform which has been specifically designed to provide fully automated, electronic management of scientific posters in a scientific poster session. The platform consists of:

- Onsite display at a poster designated area of the congress venue in 2x55" screens
- Internet access to e-posters

**Includes:**

- Your logo on a visible spot at the top right-hand column of each website page along with a link of your choice
- Acknowledgment in the final programme

**EXCLUSIVE  
SPONSORSHIP**

### MOBILE APP

#### PAAM 2019 MOBILE APP

**EUR 5,000** *BOOKING DEADLINE 20 AUGUST 2019*

The free PAAM 2019 mobile app has a modern and user-friendly design, and provides delegates with all-important information at their fingertips, including easy access to the scientific programme, floorplans, presenter profiles and much more. Our mobile app user statistics are constantly increasing with roughly one half of delegates downloading EAACI Focused Meeting apps.

Become the exclusive sponsor of the PAAM 2019 app to ensure high impact, continuous positioning on the home screen. Sponsorship of the app is limited to one company and includes:

1. Exclusive acknowledgment as app sponsor on the EAACI website PAAM 2019 page.
2. Exclusive acknowledgment as app sponsor in the pocket programme of the meeting.
3. Logo on home screen of the event app.
4. Individual button on home screen of the event app.
5. Individual page within the app including company logo, with website link, company profile and information on your company session and/or booth (if applicable).

**EXCLUSIVE  
SPONSORSHIP**

#### PAAM 2019 MOBILE APP ADVERTISEMENT

**LIMITED ITEM** *BOOKING DEADLINE 20 AUGUST 2019*

**EUR 2,000**  
per insert

Only available for up to 3 partners

Raise awareness of your activities or campaigns by making use of the in-app start screen adverts. This re-occurring advertising option provides multiple contact points as your advert will be shown to all app users every time they open the mobile app.

1. One advertisement for the duration of the app life span, prior and throughout the event
2. Interactive advert function enabling delegates to add your symposium to their favourites list.



## MOBILE APP PUSH NOTIFICATION

BOOKING DEADLINE 20 SEPTEMBER 2019

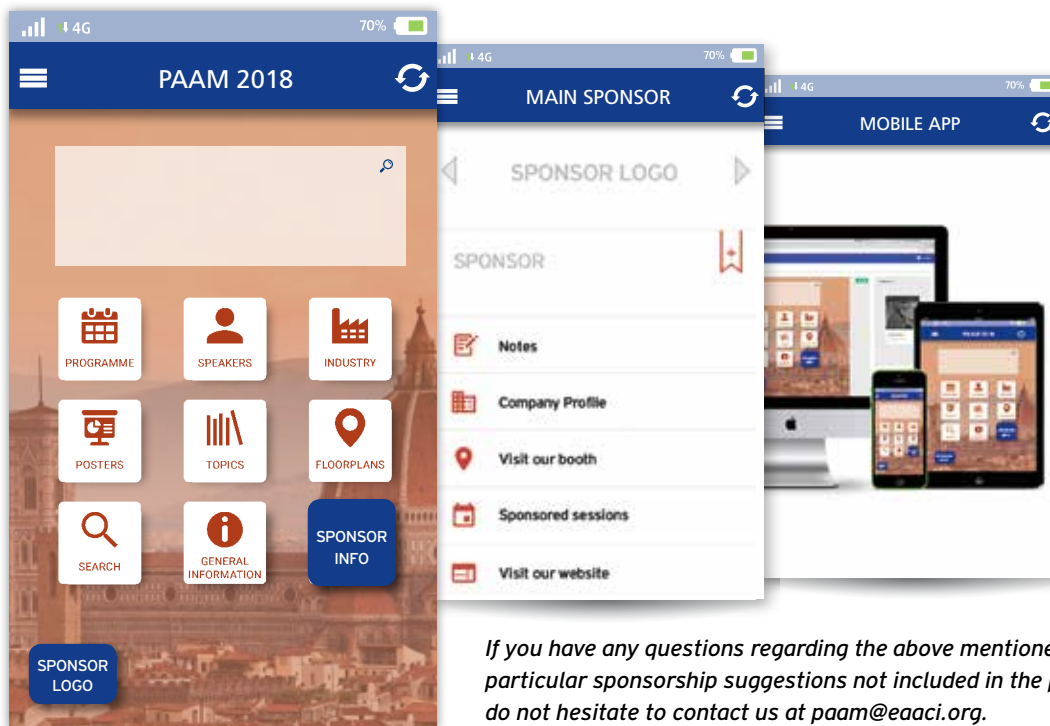
**EUR 750**  
per notification

Optimise the awareness of your company booth, sessions or activities with a push notification sent. App notifications include:

1. One message consisting of a title with a maximum of 120 characters and text of up to a suggested 150 words
2. One in-message image
3. Two website links

To ensure regulated use and to maintain quality of impact of this communication channel, the total number of push notifications are limited to 5 notes per day.

\* Requests for notifications can be accepted after the mentioned deadline up until one week prior to the event, however, EAACI exercises the right to charge an additional EUR 50 + VAT administration fee.



*If you have any questions regarding the above mentioned items or other particular sponsorship suggestions not included in the prospectus, please do not hesitate to contact us at [paam@eaaci.org](mailto:paam@eaaci.org).*

## ENGAGE WITH YOUR AUDIENCE – VOTE & ASK

BOOKING DEADLINE 20 SEPTEMBER 2019

**EUR 3,500**

Engage directly with delegates to stimulate dialogue and gain the answers to burning questions you have for your target audience. EAACI provides both voting and ask features via the easy to use EAACI mobile app. With this package you may choose either the vote or ask, or both functions.

**Vote:** Present your audience with questions or scenarios to which they can give their suggestions and responses. We recommend that each question should include up to 5 proposals and allow only one answer (i.e. with no multiple option responses).

**Ask:** Provide your audience the opportunity to ask questions to your symposium presenter. These can either be discussed openly within the session or taken on-board for internal analysis and development.

- Complete availability of both the voting and asking feature for the duration of your symposium
- Training & briefing prior to the event and before the session where required
- Technical support during the session
- Results of your activities after the event

## ONLINE AND ELECTRONIC SPONSORSHIP OPTIONS

### BATTERY CHARGING STATION EUR 3,000

EXCLUSIVE  
SPONSORSHIP

A battery charging station will be constructed to supply electricity for the recharging of mobile devices and laptops. The sponsoring company's logo will be displayed on the booth panels.

### FULL WEBCASTING OF YOUR SATELLITE SYMPOSIUM

EUR 10,000 (if applicable)

**RECORDING:** Mixing, encoding and storage of recorded material, suitable for on demand usage (full set up - synchronized presentation).

**POST PRODUCTION:**

- Carefully listening throughout all video files, correction of what shouldn't be there (i.e. speakers' coughing, missing words, drinking water etc., slides not starting on time, mic interruptions etc.), specific slides excluded, blurring patients' faces, specific lines inside slides excluded as per speaker's guidelines.
- Content edited in a branded manner, adding the congress' poster & logo, as well as any other customizations the client might ask us for. Content can thus be consistent and recognizable throughout the years as well, and throughout all your channels.
- A round of revisions, shall there be comments to be addressed regarding the content.
- Content stored in our servers for up to 6 months. For the whole duration of this period you have a dedicated team of editors on top of the project for any further adjustments.

**WAIVING OF USAGE RIGHTS:** Permission to use material internationally and perpetually.

**NOTES:**

- All recorded material is securely backed up by our team for 6 months.
- Upon conclusion of the project final webcast portfolio is given in external hard drive (no extra cost) and safely delivered online via a password protected WeTransfer channel.
- We can accommodate one revision per video file at no extra cost. Revision notes must be submitted within one month from the submission of the final files.
- All digital content is in full HD (1080p) and suitable to view on web and locally on all types of mobile devices.
- Depending on the location of the meeting crew's travel expenses may apply.

### BASIC WEBCASTING OF YOUR SATELLITE SYMPOSIUM

EUR 4,000 (if applicable)

**RECORDING:** Mixing, encoding and storage of recorded material, suitable for on demand usage (full set up - synchronized presentation).

**WAIVING OF USAGE RIGHTS:** Permission to use material internationally and perpetually.

**NOTES:**

- All digital content is in full HD (1080p) and suitable to view on web and locally on all types of mobile devices.
- Depending on the location of the meeting crew's travel expenses may apply.

### WEBCASTING & LIVESTREAMING OF YOUR SATELLITE SYMPOSIUM

EUR 14,000 (if applicable)

In addition to the full webcasting, your symposium can be broadcast live on the web through a dedicated web page. During your symposium, connected attendees can chat and leave their questions. Your moderator/chair person can select questions and discuss them with your speakers and the audience.

#### POST PRODUCTION:

- Carefully listening throughout all video files, correction of what shouldn't be there (i.e. speakers' coughing, missing words, drinking water etc., slides not starting on time, mic interruptions etc.), specific slides excluded, blurring patients' faces, specific lines inside slides excluded as per speaker's guidelines.
- Content edited in a branded manner, adding the congress' poster & logo, as well as any other customizations the client might ask us for. Content can thus be consistent and recognizable throughout the years as well, and throughout all your channels.
- A round of revisions, shall there be comments to be addressed regarding the content.
- Content stored in our servers for up to 6 months. For the whole duration of this period you have a dedicated team of editors on top of the project for any further adjustments.

#### NOTES:

- All recorded material is securely backed up by our team for 6 months.
- Upon conclusion of the project final webcast portfolio is given in external hard drive (no extra cost) and safely delivered online via a password protected WeTransfer channel.
- We can accommodate one revision per video file at no extra cost. Revision notes must be submitted within one month from the submission of the final files.
- All digital content is in full HD (1080p) and suitable to view on web and locally on all types of mobile devices.
- Depending on the location of the meeting crew's travel expenses may apply.

Editing, encoding and storage of recorded material on Livemedia, suitable for on demand usage (full set up - synchronized presentation)

## SCIENTIFIC PROGRAMME OPTIONS

### SATELLITE OR LUNCH SYMPOSIUM

EUR 15,000

#### Includes:

- 60 minutes symposium in the session hall, staff and basic audio-visual equipment
- Acknowledgement in the list of sponsors and the final programme

Companies may organise satellite symposia (lunch or evening) to run in conjunction with the conference, but outside the main scientific programme. As a sponsor you may choose the subject, as well as nominate speakers and chairs. The timeslot will be allocated on application. All speaker costs must be covered by the sponsor. In order to ensure that satellite symposia meet the scientific standards of the conference, the Organising Committee reserves the right to approve or reject any satellite symposium proposal. The sponsor may choose to offer participants complimentary food and beverages at its own expenses. Please contact the organiser for further information if interested in this option.

### POSTER SESSION EUR 4,000

EXCLUSIVE  
SPONSORSHIP

This is an opportunity to have high visibility of your company at a scientific activity for the whole meeting. The sponsor will be acknowledged with company logo at the entrance of the poster session area, in the final programme and included in the list of sponsors on the website and in the pocket programme.

## OTHER SPONSORSHIP OPTIONS

### ► COFFEE BREAKS

**EUR 10,000** (for exclusive sponsorship)  
or **EUR 5,000** (per service)

**Includes:**

- Catering costs and logistics on-site
- Acknowledgement at each service station as well as in the list of sponsors

Refreshment breaks attract a large number of delegates and offer a unique opportunity to network. The serving points will be located in the exhibition area and can be coordinated around the sponsor's booth.

### ► FACULTY DINNER

**EUR 12,000**

**Includes:**

- Acknowledgment of the company at the faculty dinner
- Two invitations for the faculty dinner

**EXCLUSIVE  
SPONSORSHIP**

### ► TRAVEL GRANTS

**EUR 3,000**

**Includes:**

- Acknowledgement in the list of sponsors in the pocket programme and on the meeting website
- Acknowledgement in communications to travel grant winners

Sponsorship of travel grants gives the company a chance to directly support the next generation and future leaders of the academy; EAACI Junior Members. The grant covers a part of the travel costs for authors of an accepted abstract, allowing them to attend the meeting and present their work. Up to ten travel grants of EUR 300 will be offered. The Organising Committee will decide which authors will receive travel grants.

**EXCLUSIVE  
SPONSORSHIP**

### ► SPEAKERS' PREVIEW ROOM

**EUR 7,000**

**Includes:**

Speakers are at the heart of the meeting. The speaker preview room provides speakers with the opportunity to upload, amend and finalise their presentation. Technical assistance will be available. Refreshments for speakers will also be included. The sponsor's company logo will be displayed on screensavers and in the Speaker Preview Room. The sponsor will be acknowledged in the final programme and included in the list of sponsors.

**EXCLUSIVE  
SPONSORSHIP**

## VENUE FLOORPLAN

To be announced shortly...



### **MEETING VENUE**

**Fortezza da Basso**

**Viale Filippo Strozzi, 1**

**Tel: +39 05549721**

**Fax: +39 055.4973237**

**Web: [www.firenzefiera.it/en/our-venues/  
fortezza-da-basso](http://www.firenzefiera.it/en/our-venues/fortezza-da-basso)**

## SPONSORSHIP BOOKING FORM

### INVOICING DETAILS

Company/Institute/Organisation

Postal Address

Postcode  City  Country

Telephone (incl. Country and Area Codes)  Fax

E-mail

VAT Number/Taxation Number (for EU countries only)

Company Activity

### SPONSORSHIP ITEM

Exhibition Space (please indicate number of sqm)   
Please list here any companies you do not wish to be next to:

<input type="checkbox"/> Exhibition	<input type="checkbox"/> Mobile app push notification	<input type="checkbox"/> Satellite or Lunch Symposium
<input type="checkbox"/> Back cover advertisement	<input type="checkbox"/> Voting for your symposium	<input type="checkbox"/> Poster session
<input type="checkbox"/> Full page advertisement	<input type="checkbox"/> Battery charging station	<input type="checkbox"/> Coffee break (exclusive or per service-please indicate)
<input type="checkbox"/> E-posters	<input type="checkbox"/> Full webcasting	<input type="checkbox"/> Faculty dinner
<input type="checkbox"/> Mobile app	<input type="checkbox"/> Basic webcasting	<input type="checkbox"/> Travel grants
<input type="checkbox"/> Mobile app advertisement	<input type="checkbox"/> Webcasting & livestreaming	<input type="checkbox"/> Speakers' preview room

### TERMS OF PAYMENT

- ▶ 50% upon signature of contract      ▶ 50% by September 10, 2019

### METHODS OF PAYMENT

All payments should be made in Euro, without charges for the beneficiary, to the order of Erasmus Meetings & Events UK Limited:

- |   |   |
|---|---|
| <p>▶ <b>By bank transfer</b> to the order of<br/><b>Erasmus Meetings &amp; Events UK LIMITED</b></p> <p>Bank name: <b>METRO Bank</b><br/>Bank address: <b>1, Southampton Row,<br/>WC1B 5HA London, United Kingdom</b><br/>Account holder: <b>Erasmus Meetings &amp; Events UK Limited</b><br/>Account number: <b>17578189</b><br/>Sort code: <b>23-05-80</b><br/>SWIFT: <b>MYMBGB2L</b><br/>IBAN: <b>GB91MYMB23058017578189</b></p> | <p>▶ <b>By credit card</b> (Visa / MasterCard / American Express / Maestro)</p> <p>Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> AMEX* <input type="checkbox"/> Maestro <input type="checkbox"/></p> <p>Credit Card Number: <input type="text"/></p> <p>Credit Card Owner's Name: <input type="text"/></p> <p>Expire Date: <input type="text"/></p> <p>Credit Card Verification Number: <input type="text"/></p> <p><i>*AMEX cards are subject to 3% commission</i></p> |
|---|---|

### CANCELLATION POLICY

Cancellation must be sent in writing to the Meeting Organising Bureau. The organiser shall retain:

- 10% of the agreed package amount if the cancellation is made more than 6 months prior to the congress
- 50% of the agreed package amount if the cancellation is made between 6 and 4 months prior to the congress
- 100% of the agreed package amount if the cancellation is made less than 4 months prior to the congress

Please sign the present form and send it via e-mail [sponsors@erasmusconferences.uk](mailto:sponsors@erasmusconferences.uk)  
(Attn. Ms. Lydia Papaevangelou).

Signature \_\_\_\_\_

Date \_\_\_\_\_

#### IMPORTANT NOTE

Rates do not include VAT charges. VAT 22% may apply according to Directive 2008/8/CE modifying Directive 2006/112/CE and as those measures are transferred in the National legislation.

**PAAM 2019 ORGANISING SECRETARIAT**

**Erasmus Meetings & Events UK Limited**

25 Moorgate London EC2R 6AY,

United Kingdom

Tel.: +44 2036952209

E-mail: [paam@eaaci.org](mailto:paam@eaaci.org)

Website: [www.erasmusconferences.uk](http://www.erasmusconferences.uk)

**[www.eaaci.org/paam2019](http://www.eaaci.org/paam2019)**