Tips for speakers and chairs

# BEFORE

Slides are in the EAACI system?

Get your mike in time

# SEATING

Mixing participants

Fill up first rows first

# INTRODUCTION

Session police man/woman (ABBIT) will do short context presentation + demographics voting

# DURING PRESENTATION

Walk around during presentation

Use comfort screen and timer

Use comfort screen to follow app polling and text input

Use the handheld microphones

# SUPER BRAINSTORM

Stand up

un-pair rows (1-3-5-..) turn their chairs towards the pair rows (2-4-6-...).

Look for orphans (single people without a partner) and put them together.

Exercise: who heard something really applicable for his/her job? SEE DISCUSSION TOPIC

Discuss 1 min per person (e.g. music tells you when to stop and switch)

Stand up – 1 min – music – 1 min – music – sit down

The chairs will randomly pick X number of pairs to give feedback and evaluate the exercise.

Session facilitator helps when and where needed.

# DURING DISCUSSION

Stimulate the input in the event app

Walk around between tables

# DURING FEEDBACK

Use the input from the event app

Use the microphones

# AT THE END

Session police man/woman will do an evaluation voting

