



Addendum to Abstract Submission - General Guidelines and Regulations

Due to the change of format from a physical congress to a digital congress the EAACI Abstract Submission – General Guidelines and Regulations have been amended. The following paragraphs have changed from the original document; 1.2, 2.2.1, 2.2.2, 2.2.3, 2.2.4, 2.2.5, 2.2.6, 2.2.7, 2.3.1, 2.3.2, 2.3.3, 2.3.4, 2.3.5, 2.3.7, 2.3.8

1.2 Submission categories

The Abstracts have been submitted in topics that have been slightly adapted for the virtual version and are now as outlined [here](#). The abstracts are automatically shifted and do not need any action from the abstract submitters.

2.2.1 Presentation formats and abstract topics

Accepted abstracts selected by expert reviewers will be presented in any of the following recorded formats: Oral Abstract Sessions, Poster Discussion Sessions, Thematic Poster Sessions and Digital Congress Poster Display (former On-site Poster Display).

Please note that the final decision regarding the allocation and the type of presentation of the submitted abstract will be made by the Scientific Programme Committee.

It is the author's responsibility to submit a correct abstract. Any errors in spelling, grammar or scientific fact will be reproduced as typed by the author, as no editing or proofreading will be done by EAACI. Please note that each year a number of abstracts are rejected because of poor English or because they contain no or incomplete data.

For clinical studies, clinical trials or translational research abstract submissions, the presenting author can be any of the listed authors, but without affiliations to industry.
For basic research abstract submissions, the presenting author can be any of the listed authors.

2.2.2 Oral Abstract Session

The Oral Abstract Sessions (OAS) consist of six presentations of eight minutes each recorded prior to the digital congress. As presenter you are required to prepare a MS PowerPoint presentation featuring the main findings of your work. Prior to the digital congress, you are required to upload and record your oral presentation in the designated system provided to you.

2.2.3 Poster Discussion Session

The Poster Discussion Session (PDS) can be found in the e-poster section of the digital platform as a digital poster with a 4 minutes voice-over. Poster presentations will allow for presentation of your work in electronic format. Your PDF will be made available on the digital congress platform, allowing the participants to view it during the whole event, and uploaded on the EAACI Media Library after the event. Each abstract presenter will have the opportunity to summarise their main findings. Prior to the digital congress, you are required to upload the poster and record your voice-over in the designated system provided to you.

2.2.4 Thematic Poster Session

The Thematic Poster Session (TPS) can be found in the e-poster section of the digital platform as a digital poster with a 4 minutes voice-over. Poster presentations will allow for presentation of



your work in electronic format. Your PDF will be made available on the digital congress platform, allowing the participants to view it during the whole event, and uploaded on the EAACI Media Library after the event. Each abstract presenter will have the opportunity to summarise their main findings. Prior to the digital congress, you are required to upload the poster and record your voice-over in the designated system provided to you.

2.2.5 Digital Congress Poster Display (former On-site Poster Display)

All posters in this category did not qualify for an Oral Abstract Session, Poster Discussion or Thematic Poster Session. The posters in this category can be viewed only during the digital congress and are not published on the EAACI Media Library or on the Allergy Journal after the congress. Digital congress poster display will allow for presentation of your work in electronic format. As a presenter, you are required to prepare a PDF poster featuring the main findings of your work. Prior to the digital congress, you are required to upload the poster.

2.2.6 Poster Size and Format

All posters will be presented in landscape format 16:9 and have only one slide with voice-over. This applies for poster discussion sessions (PDS) as well as for thematic poster sessions (TPS). Digital congress poster display (former on-site poster display) will be one slide only without voice-over. Detailed instructions for the preparation of visual presentations and posters will be made available on the EAACI website in May.

2.2.7 EAACI Abstract Award

Due to the change of format, we regret to inform you that there will be no EAACI Abstract Award for the EAACI Digital Congress 2020.

2.3.1 Notification of acceptance

Notifications of acceptance or rejection of the abstracts will be sent to the presenting author of the abstract by **end of April 2020**.

The submitting author will receive the confirmation email stating that the abstract has been submitted successfully. All further communication including notification letter will be **ONLY** with the presenting author that has been indicated during the abstract submission.

With the notification of acceptance, abstract presenters will be informed about the digital format of their presentation. EAACI cannot guarantee that presenting authors who do not upload/record their abstract will be accepted for abstract presentations at future congresses. These “no-shows” are refused for publication on the Allergy Journal and the EAACI Media Library.

2.3.2 Registration

The presenting author of an abstract must register for the congress until **24 May 2020**.

2.3.3 Publication of abstracts

Accepted abstracts will be published in the online programme, EAACI website and Media Library during the Congress. Publication of the abstracts as a supplement in the Allergy Journal will be done after the congress. Please note that only presented and selected abstracts will be published in Allergy Journal. In order to have your abstract published on the website you need to be registered for the congress by 24 May 2020. **Kindly note that all abstracts selected for digital**



congress poster display (former on-site poster display) will NOT be published in the media library nor in the Allergy Journal.

2.3.4 No-show policy

Submission of an abstract constitutes a formal commitment by the author(s) to present the work if accepted. If a presenting author of an accepted abstract does not upload his presentation until the deadline, he/she risks jeopardizing future acceptance at other EAACI Congresses and Events, if not justified (withdrawn). These abstracts will be excluded from publication in the Allergy Journal and on the EAACI Media Library.

2.3.5 Withdrawal of an abstract

If you need to withdraw your abstract, a written statement listing the reasons for this decision must be sent to the EAACI Scientific Secretariat no later than **30 April 2020** (abstract@eaaci.org). Withdrawals after this date cannot be accepted.

2.3.7 Copyright

By submitting your abstract to the EAACI Digital Congress 2020 you are agreeing to the transfer of the copyright to EAACI/Wiley.

EAACI copyright is only lifted if the abstract is not accepted for publication in the Allergy Journal after the congress.

The submission of abstracts accepted for EAACI Congress 2020 and published in the Allergy Journal, requires the permission of EAACI/Wiley as copyright holder. Requests must be done via the [Wiley online system](#).

Commercial data mining of abstracts published in the Allergy Journal requires the permission of EAACI/Wiley and approval must be sought before inception of the project via the [Wiley online system](#).

2.3.8 Data Privacy

By certifying that you have read these submission rules, you also confirm having received the prior approval from the co-authors to provide their data to the EAACI Digital Congress 2020.

The information collected in this call for abstract submission is subject to data processing to proceed with the elaboration of the Scientific Programme during the EAACI Digital Congress 2020. Provision of personal data is a statutory requirement to list the authors who have contributed to research submitted. Authors not listed in the submission will not be acknowledged in the abstract, if accepted for publication on the EAACI Media Library or the Allergy Journal or presentation at the Congress.

Your personal data will be shared with EAACI, KIT, the EAACI Committees, and abstract reviewers involved in the abstract selection for the EAACI Digital Congress 2020.

Transfer of personal data to contactors as well as EAACI related scientific organisations may occur for production, promotion and dissemination of congress content.

In accordance with the chapter 3 of the European Regulation 2016/679 with regards to data protection, you have the right to request EAACI access, rectification or erasure of your personal data, restriction or object to processing as well as the right to data portability. This is one thru withdrawal of the abstract according to the terms and conditions of withdrawal.

For such, please contact (together with a proof of identity):

EAACI Congress 2020 goes digital!

Bridging Innovations into
Allergy and Asthma Prevention

EAACI.org
6-8 June 2020



Data Privacy

European Academy of Allergy and Clinical Immunology (EAACI)

Attn: Charalampos Kostaras

Hagenholzstrasse 111

CH-8050 Zurich

Or by email to: gdpr@eaaci.org

Deadlines are subject to change.

Date: April 2020/sl