



SESSION SCRIPT 90 MINUTES:

All speakers giving a presentation are requested to validate their presentation in the Speakers' Service Centre (SSC) a minimum of 2 hours before the session starts or the day before for early morning sessions.

Presentations received after this deadline cannot be guaranteed optimal audio-visual support. The Speaker Service Centre is located on the second floor next to the Press Room.

Speakers arrive preferably 30 minutes before the workshop starts.

Minutes	Function
7	The facilitator introduces the why and how of the workshop Make sure every table has 6 participants fill tables Make sure one scribe is appointed in each table, using the computer
	Pre session evaluation by facilitator
3	The chairs welcome the participants and introduce the topic
	10 mins INTRO
15	Chairs introduce speaker
	Presentation max... 15 slides incl. voting + one discussion slide with one statement/question/case
5	Group work based on the discussion slide
15	Chairs introduce speaker
	Presentation max... 15 slides incl. voting + one discussion slide with one statement/question/case
5	Group work based on the discussion slide
15	Chairs introduce speaker
	Presentation max... 15 slides incl. voting + one discussion slide with one statement/question/case
5	Group work based on the discussion slide
	3 x 20 = 60 mins PRESENTATIONS
5	Questions to panel: all speakers stand at the front. Moderated by chairs Chairs selected 1 or 2 questions per speaker from the app input.
5	Session evaluation and format by voting Net promoter score...
3	Closing by chairs Plus spare time...
7	spare time